



## THE POTTER'S HOUSE CHRISTIAN ACADEMY

### **2018 – 2019 PRE-REGISTRATION POLICY ACCEPTANCE FORM**

#### **THIS FORM MUST BE READ AND SIGNED BY PROSPECTIVE PARENTS BEFORE ENROLLMENT**

#### **ACADEMY PURPOSE AND BELIEFS**

The Potter's House Christian Academy (PHCA) is a God-centered private school that offers an educational environment with morality and character building as its core, without compromising academic standards. The school's goal is to prepare the students for a productive life by instilling in them the word of God and teaching every academic subject from a biblical perspective. We want our students to understand that their lives have purpose and God has a meaningful plan for each of them.

We believe that everyone is born with a sin nature, and that it is through discipline and adherence to the word of God through a proper relationship with Jesus Christ that this sinful nature is defeated. We also believe that a healthy fear and reverence of God is the beginning of all knowledge.

We believe that education should begin, first, in the home and the Academy is merely an extension of the parent's responsibility of educating and training their children. Our role is to assist and encourage parents in fulfilling their God-given responsibilities.

PHCA is an extension ministry of The Potter's House International Ministries and is supported and governed by the leadership and authority of the ministry's governing body. The school reserves the right to dismiss any student whose moral conduct or character is in blatant and direct contradiction to the ministry's philosophy and mission.

#### **PARENT'S RESPONSIBILITY**

There are three (3) **MANDATORY** parent/teacher meetings held during the school year; one at the end of each of the first three grading periods. These meetings will keep you informed about what is going on in the life of your child and at the school. **Parents or designees are also required to attend any parenting workshops mandated by the school.**

It is the parent's responsibility to get students to school on time. Developing habits of timeliness is critical to success in life and strongly emphasized at PHCA. **Excessive unexcused absences (three (3) or more in a grading period) disqualifies a student from the Honor Roll. (Poor citizenship also disqualifies a student from the Honor Roll.)**

*As you have elected to place your child in a Christian school, please keep in mind your appearance as well as those of your friends and relatives who may attend programs or events held by the school. Make sure your appearance is modest when on campus or in the presence of our children. Please do not be offended if administration has to address you or a family member.*

#### **ACADEMICS**

Academic growth is greatly facilitated when parents are kept informed of their child's progress. Parents are, therefore, expected to assist students with their homework as needed and are **required** to sign all progress reports and homework assignment pads. (Parents of high school students are not required to sign and return progress reports or assignment pads.) Any student accepted into PHCA with less than a "C" average or a 2.0 GPA will be enrolled on a **probationary status** for the first nine-week period. **If grades do not improve at or above these standards at the end of the first grading period, the parent may be asked to withdraw the student. It is the parents'/guardians' responsibility to stay informed of their child's academic and behavior status through RENWEB.**

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## STUDENT DRESS CODE

**Due to possible uniform changes, do not pre-order or purchase any uniforms for the upcoming school year until notified by the office.** In order to avoid peer competition and foster good behavior, uniforms are required to be worn by all students. Below is a brief synopsis of the school's dress code. The Student Handbook outlines full details of the official dress policy:

1. Boys may not wear earrings on any parts of their bodies, and girls may only wear earrings in their ears (no more than two (2) per ear).
2. Haircuts should be modest. The latest fads in haircuts are not permissible. Boys may not wear braids, plaits, ponytails, dreadlocks, kinky knots or twists of any kind. Hair must be clean-cut and evenly picked or combed.
3. Girls may not wear shaved hair styles or extremely low haircuts. Hair colors, included braids must be a neutral color or a color that has been approved by administration.
4. Decorative items of any sort are not allowed in boy's heads. Also, geometric parts or cuts in the eyebrows are not allowed.
5. No visible tattoos are allowed on the body of any student at any time. This is inclusive of all athletes.
6. Nose rings or visible body piercings are prohibited.

Students not in full compliance with the school's dress policy may be subject to one or more of the following:

1. A note may be sent home notifying the parents and requesting their cooperation in the matter.
2. Parents may be called to bring a change of clothes or to pick the student up from school.
3. Repeated infractions may result in suspension or probation.
4. Consistent lack of cooperation with the dress code may result in expulsion.

## PICTURE AND VIDEO CONSENT AND RELEASE AGREEMENT

I do hereby grant The Potter's House Christian Academy the unlimited right to use my child's name, voice, written work, picture, art, verbal statements, video or still portraits in any legal manner and for school publications, on the school Internet website, in school related video production, or for internal or external promotional and informational activities of PHCA. I further understand that by signing this release, I waive any and all present or future compensation rights to the use of the above stated material(s).

If the parent/guardian wishes to rescind this agreement, he or she may do so at any time by submitting a written request to the PHCA administration.

## THIRD PARTY PERMISSION

I (We) understand that from time to time information such as student and/or parent name, address, and telephone number are requested by a third party for verification or statistical purposes. By initialing this paragraph and signing this form, I do hereby grant The Potter's House Christian Academy permission to release the requested information at its discretion.

**INITIAL HERE** \_\_\_\_\_

## FINANCIAL RESPONSIBILITY

I understand that my child(ren)'s acceptance into The Potter's House Christian Academy is based upon information received at the time of registration, and that any falsified information (written or oral) may result in non-admission or dismissal.

By signing below, I signify that I have read the above pre-registration information and am in full understanding and acceptance of all contained herein. I further understand that the Parent-Student Handbook has additional policies and procedures that will be shared with me at a later date that I must be adhered to once my child is enrolled.

Student's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_